

# Town of Andover

## Contributory Retirement System



**Executive Director:**  
Elena M Kothman

**Office Coordinator:**  
Helen Armano

**Office Assistant:**  
Vincent R Malgeri

Town Offices  
36 Bartlet Street  
Andover, MA 01810  
(978) 623-8540 FAX (978) 623-8594  
Website: [www.andovermaretirement.com](http://www.andovermaretirement.com)

**Board Members:**

Hayley S Green, Chair  
Elena M Kothman  
Deidre Lockhart  
Blackwell OJ Taylor  
Eric J Teichert

March 13, 2024

### **Notice of Retirement Board Member Election**

To: All active members, retired members and inactive members of the Andover Contributory Retirement System

An election will be held this year for the purpose of electing a member of the System to serve on the Andover Retirement Board for a term of three (3) years; said term to commence on June 17, 2024. **The election will be conducted entirely by US Postal service mail. All votes are due in the Retirement Office, located on the second floor of the Town Offices, no later than Thursday, June 13, 2024.**

All holding membership (active or retired) in the Andover Contributory Retirement System are eligible to submit their name as a candidate, provided they file a nomination paper with the Andover Retirement Board containing the signatures of at least twenty (20) members of the System. The signatures will then be verified by Helen Armano, the Election Officer. **All nomination papers must be filed in the Retirement Office on or before 12:00 noon on Friday, April 26, 2024.** Inactive members may vote, but cannot serve as an **elected** member of the Retirement Board.

Nomination papers may be obtained at the Andover Retirement Office, Town Offices, 36 Bartlet Street, second floor, Andover, MA 01810 or on Andover Retirement's website: [www.andovermaretirement.com](http://www.andovermaretirement.com)

If the Retirement Board determines that more than one (1) candidate has been nominated, the Board shall prepare an *Official Election Ballot*. **Each member of the System shall be sent a ballot by mail** shortly after nominations are closed on **April 26, 2024**. These ballots shall be counted only if post marked by Thursday, June 13, 2024.

Please contact Helen Armano in the Retirement Office at the number above if you have any questions or concerns.

Thank you.